



STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Cindy Brooks, Clerk to the Board
SUBJ: APPROVAL OF THE ACTION SUMMARY OF DECEMBER 14, 2020

RECOMMENDATION

Motion to Approve.

**SACRAMENTO REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS
BOARD MEETING
December 14, 2020**

ROLL CALL: Roll Call was taken at 6:00 p.m. PRESENT: Directors Budge, Harris, Hume, Jennings, Kennedy, Miller, Nottoli, Schenirer, Serna and Chair Hansen. Director Howell arrived at 6:09 p.m.

1. PLEDGE OF ALLEGIANCE

There was no Closed Session Report from the Special Closed Session held before the Open Session Meeting.

2. CONSENT CALENDAR

- 2.1 Motion: Approval of the Action Summary of October 26, 2020
- 2.2 Resolution: Delegating Authority to the General Manager/CEO to Execute a Reimbursement Agreement with the Sacramento Downtown Partnership for SacRT's Share of the Community Prosecution Program (L. Hinz)
- 2.3 Resolution: Award a Contract for Purchase of Grade Crossing Gate Mechanisms to Western-Cullen-Hayes, Inc. and Delegate Authority to the General Manager/CEO to Execute Amendments to Purchase Additional Grade Crossings as Funding Becomes Available (S. Arya/L. Ham)
- 2.4 Awarding Contracts for Real Estate Broker Services and Owner/Tenant Representation Services (T. Canfield/B. Bernegger)
 - A. Resolution: Delegating Authority to the General Manager/CEO to Award a Contract for Real Estate Broker Services and Owner/Tenant Representation Services to Newmark Knight and Frank, and
 - B. Resolution: Awarding Contract for Real Estate Broker Services and Owner/Tenant Representation Services to CBRE, Inc.
- 2.5 Resolution: Approving the Sacramento Regional Transit Board Meeting Calendar for 2021 (C. Brooks/S. Valenton)
- 2.6 Resolution: Awarding Contract to Purchase Zero Emission Buses from Gillig, LLC. (A. Kennedy/C. Alba)

- 2.7 Resolution: Awarding Contract for 2006 Orion Bus Refurbishment and CNG Tank Replacement Services to Complete Coach Works (A. Kennedy/C. Alba)
- 2.8 Resolution: Delegating Authority to the General Manager/CEO to Approve the Renewal of SacRT Employee Health and Welfare Benefits for 2021 (S. Booth/S. Valenton)
- 2.9 Resolution: Approving the Second Amendment the Personal Services Contract with Mark Lonergan (C. Flores/S. Valenton)
- 2.10 Resolution: Approving Work Order No. 8 to the Contract for On-Call Planning Support with WSP USA, Inc. (J. Boyle/L. Ham)
- 2.11 Resolution: Repeal Resolution 20-09-0099 and Ratify Execution of the Contract for Final Design Services for Rail Modernization 15-Minute Service to Folsom Project with AECOM Technical Services, Inc. (S. Arya/L. Ham)
- 2.12 Resolution: Approve the Project List for Funding under the Roadway Repair and Accountability Act State of Good Repair Program for Fiscal Year 2020 (E. Reitz/B. Bernegger)
- 2.13 Resolution: Repealing Resolution No. 20-10-0119 and Delegating Authority to the General Manager/CEO to Execute FY20-21 Caltrans Sustainable Communities Planning Grant for the Bus Stop Improvement Plan (B. Bernegger)
- 2.14 Resolution: Approving Caltrans Master Agreement (B. Bernegger)
- 2.15 Dos Rios - Sacramento Municipal Utility District Easements and Deed Transfer on SacRT Properties (B. Bernegger)
 - A. Resolution: Authorizing the General Manager/CEO to Convey Two Easements to the Sacramento Municipal Utility District for Pole Relocation Related to the Dos Rios Light Rail Station Constuction Project; and
 - B. Resolution: Authorizing the General Manager/CEO to Convey Two Parcels in Fee to the City of Sacramento Upon Completion of the Construction of the Dios Rios Light Rail Station
- 2.16 Resolution: Awarding a Contract for Federal Lobbying Services to Carpi & Clay, Inc. (D. Selenis)
- 2.17 Resolution: Approving the Second Amendment to the Fiscal Year 2021

Capital Budget Amendment (B. Bernegger)

- 2.18 Approving MCIMetro Access Transmission Services Corp Fiber Installation at Multiple SacRT Locations (B. Bernegger)
- A. Resolution: Approving MCIMetro Access Transmission Services Corp (DBA Verizon) Fiber Installation at S Street and 59th Street to Q Street and 69th Street ; and
 - B. Resolution: Approving MCIMetro Access Transmission Services Corp (DBA Verizon) Fiber Installation at Arden Way at Oxford Street; and
 - C. Resolution: Approving MCIMetro Access Transmission Services Corp (DBA Verizon) Fiber Installation at Beaumont Street and Arden Way
- 2.19 Resolution: Approving the First Amendment to the FY 20-21 Operating Budget (B. Bernegger)
- 2.20 Extending Emergency Paid Sick Leave, Authorizing Paid Administrative Leave, and Repealing Resolution No. 20-03-0020 and Replacing with a Resolution Increasing the Limit for Advance Sick Leave for Employees Exposed to COVID-19 Extending Emergency Sick Leave (S. Valenton)
- A. Resolution: Authorizing the General Manager/CEO to Extend the Emergency Paid Sick Leave Program Implemented Pursuant to the Families First Coronavirus Relief Act (FFCRA) Through March 31, 2021; and
 - B. Resolution: Repealing Resolution No. 20-03-0020 and Authorizing Advancing Sick Leave for Employees Afflicted with COVID-19; and
 - C. Resolution: Authorizing the Use of Paid Administrative Leave for Employee Required to Quarantine Pursuant to California Division of Occupational Safety and Health (CalOSHA) Regulations
- 2.21 Resolution: Conditionally Repealing Resolution No. 20-02-0008 and Conditionally Approving a Collective Bargaining Agreement for Operating Engineers, Local 3 (Administrative Employees Association) for the Terms of July 1, 2020 through June 30, 2025

The Clerk requested that the Board remove the words “conditionally” from the Resolution for Item 2.21 as the members of Operating Engineers, Local 3 ratified the Agreement earlier in the day.

The Clerk read into the record written public comments from the following:

Item 2.5 – Mike Barnbaum
Item 2.21 – Felix Huerta, Jr.

ACTION: APPROVED – Director Schenirer moved; Director Budge seconded approval of the consent calendar with a modification to the Resolution language for Item 2.21 to remove the words “conditionally.” Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Miller and Chair Hansen. Absent: Director Howell.

3. INTRODUCTION OF SPECIAL GUESTS

3.1 Resolution: Commending Steve Hansen (Vice Chair Miller)

Vice Chair Miller introduced the item and read a list of accomplishments that Chair Hansen have accomplished over 2020.

Directors Nottoli, Kennedy, Howell, Hume and Vice Chair Miller provided comments on Chair Hansen’s service with the District. Chair Hansen thanked the Board and Staff for working together and accomplishing so many of SacRT’s goals, noting that there is still more to do. General Manager Li expressed his gratitude for Chair Hansen’s leadership and accomplishments during his tenure at SacRT.

The Clerk read into the record public comment provided by Mike Barnbaum.

ACTION: APPROVED - Director Hume moved; Director Howell seconded approval of the item as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna and Vice Chair Miller. Abstain: Chair Hansen.

3.2 Information: Recognizing and Thanking AmeriCorps National Civilian Community Corps Volunteers (D. Selenis)

ACTION: None – The item was introduced by Devra Selenis. Jason Lucas from AmeriCorps provided information on the AmeriCorps Team as well as an update on the work that the volunteers have completed during their time at SacRT.

Directors Hume, Nottoli, Jennings, Serna and Chair Hansen thanked the group for their work with SacRT, especially during this unusual year.

4. UNFINISHED BUSINESS

5. PUBLIC HEARING

6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA

The Clerk read into the record public comments provided by:

Mike Barnbaum – Mr. Barnbaum provided information about the Yolo County Transportation District meeting occurring on December 14, 2020.

Barbara Stanton – Ms. Stanton asked the Board to consider using the ZOOM meeting platform for future meetings starting in 2021 so that the public can participate.

Chair Hansen asked staff to respond to the comments regarding accessibility of the SacRT Board meetings and encouraged staff to look at training or other platforms.

7. NEW BUSINESS

- 7.1 Intent Motion: Selection of the Chair and Vice Chair of the Sacramento Regional Transit Board of Directors for 2021 (C. Brooks/S. Valenton)

ACTION: APPROVED - Director Serna moved ; Director Hume seconded approval of the selection of Vice Chair Miller as Chair and Director Kennedy as Vice Chair of the SacRT Board for 2021. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Serna, Miller and Chair Hansen. Absent: Director Schenirer.

- 7.2 Resolution: Receive and File the Comprehensive Annual Financial Report, Reports on Compliance and Internal Controls as Required by Uniform Guidance and the Transportation Development Act Report to the Board of Directors for the Fiscal Year Ended June 30, 2020 and Designate \$3,692,795 and \$9,100,000 to SacRT's Operating Reserve and Working Capital Reserve, Respectively (B. Bernegger)

Chair Hansen noted that when he joined the Board, SacRT was using their reserves and is very happy to see that SacRT has now been able to add to the reserves.

Mr. Li thanked the external auditors for their work and professionalism, as well as the Finance team for their diligence.

ACTION: APPROVED - Director Budge moved; Director Kennedy seconded approval of the item as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Serna, Miller and Chair Hansen. Absent: Director Schenirer.

- 7.3 Resolution: Streetcar Update and Approving the Memorandum of Understanding between the SacRT and the City of West Sacramento as the Framework for Developing and Operating and Maintenance Agreement for the Downtown Riverfront Streetcar Project (L. Ham)

Laura Ham provided a history of the Streetcar project and summarized the item.

Director Harris read a statement from City of Sacramento Public Works Staff regarding a their difference of opinion regarding the City of Sacramento's contribution to the project, and that the Memorandum of Understanding does not substitute for the annexation of West Sacramento into SacRT, or for an Operating & Maintenance (O&M) Agreement as required by the September 14th conditional approval. Director Harris stated that he cannot support this item.

Director Howell wanted to know if there was a date by which the agreement needs to be executed, and whether SacRT could get more people to support the Project by that date. Ms. Ham indicated that the O&M Agreement would need to be approved by the entering into the Small Starts Agreement with the Federal Transit Administration, which is estimated to occur around September 2021.

Chair Hansen encouraged the staff to reach out to the new Mayor in West Sacramento and the City Manager to see if there are any other questions that need to be answered. Chair Hansen noted that the City of Sacramento has 3 new Councilmembers who may want briefings on this project.

ACTION: APPROVED - Director Serna moved; Chair Hansen seconded approval of the item as written. Motion was carried by roll call vote. Ayes: Directors Jennings, Kennedy, Nottoli, Serna, Miller and Chair Hansen. Noes: Directors Budge, Harris and Hume. Absent: Director Howell and Schenirer.

7.4 Information: Transit Oriented Development/Surplus Property Update (B. Bernegger)

Chair Hansen thanked Traci Canfield and Renee Nielson for drafting the report. Mr. Bernegger also thanked Ms. Canfield and Ms. Nielson for their work on this project.

8. GENERAL MANAGER'S REPORT

8.1 General Manager's Report

- a. SacRT/California Transit Association 2021 Annual Conference
- b. Quarterly Financial Report – 1st Quarter
- c. Capital Facility Needs Report – Ad Hoc Real Estate Committee Report
- d. Sacramento Placerville Transportation Corridor JPA (November 2) - (Budge)
- e. Capitol Corridor JPA Meeting (November 18) Report – (Miller)
- f. San Joaquin JPA Meeting (November 20) Report – (Hume)
- g. SacRT Meeting Calendar

General Manager Li acknowledged and thanked the members of Operating Engineers, Local 3 and their Business Representative, Felix Huerta, for their strong leadership and

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for their participation in reaching a five-year agreement.

Mr. Li provided a recap of SacRT's first quarter Fiscal Year (FY) 2021 financial performance noting that SacRT ended the quarter with an operating surplus, although ridership was down due to COVID. He also provided a FY 21 budget update noting that the CARES Act funding has allowed SacRT to defer \$34 million regular preventative maintenance funding to FY 22. SacRT has also incurred some additional COVID related costs and staff expects to receive FEMA funds to cover some or all of this cost.

Mr. Li noted that a Capital Facility Needs Presentation was in the Board package for information.

Mr. Li highlighted that 15 or 17 Measures were supported for public transit during the election in November. For 2020, 47 out of 53 Measures also passed. The Sacramento Transportation decided not to move forward with the Measure A expenditure plan.

Mr. Li noted that the California Transportation Commission approved 2 SacRT grants, totaling \$34 million in funding, that support the Light Rail modernization project (new low floor light rail trains, station upgrades and renovations along the Blue Line, and improvements to the Watt/I-80 transfer center); and the Sacramento Transportation Authority approved nearly \$9 million in funding to SacRT's senior and disabled service.

Mr. Li indicated that Caltrans has notified SacRT that SacRT is the recipient of the 2020 Caltrans Excellence in Transportation Award for its Public Awareness Campaigns.

Mr. Li shared two videos produced by the SacRT Marketing Department – The first video promotes the California Transit Association's (CTA) upcoming conference in 2021, noting that SacRT will be the host for this conference. The second video was a Holiday video for all.

Chair Hansen and Director Kennedy complimented staff on the production of the CTA video.

No further comments were provided on the JPA Meeting summaries.

9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS

Director Serna noted that the Board of Supervisors will acknowledge the County's public healthcare workers with a Resolution from the Board of Supervisors during the week of December 14th, and asked Mr. Li if it would be possible to have a bus/train that could offer thanks to Sacramento County's public health personnel.

Chair Hansen wished everyone well as the agency moves forward.

10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON

THE AGENDA (If Necessary)

11. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**
12. **RECESS TO CLOSED SESSION**
13. **CLOSED SESSION**
14. **RECONVENE IN OPEN SESSION**
15. **CLOSED SESSION REPORT**
16. **ADJOURN**

As there was no further business to be conducted, the meeting was adjourned at 7:07 p.m.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary